

Enterprise IT Financial Workgroup

Workgroup Meeting Minutes

April 28, 2016

1:00 p.m.

Mitchell Building – Room 53

Members Present:

Kim Moog, DLI, Chair
Ron Baldwin, CIO/SITSD
Mike Bousliman, MDT
Denise Dawson, FWP
John Daugherty, COR
Jennifer Simmons, LEG

Larry Krause, DOC
Lisa Mader, JUD
Tricia Schiltz, DNRC
Kris Schmitz, MSL
Cindy Trimp, DOR

Staff Present:

Jennifer Schofield
Noah Horan

Guests Present:

James Schneider

☞ Real-time Communication:

Teri Juneau, Kiela Harris

Welcome and Introductions

Kim Moog welcomed the workgroup to the April 28, 2016 EITFW meeting. All members and guests were introduced.

Minutes

The workgroup reviewed and approved the March 31, 2016 Minutes.

State CIO Update

Ron Baldwin mentioned that he has entered into discussions with the agencies regarding HB 10 proposals. Any agency that has new items for consideration should let Ron know as soon as possible.

Business

Legislative Prep / Volume 10

Ron gave an update on Volume 10. Amy Sassano with the Office of Budget and Program Planning (OBPP) has been directly involved, as well as Amy Carlson and Kris Wilkinson with the Legislative Fiscal Division (LFD). The discussions have focused on how to integrate Volume 10 into the budgeting discussion. FY 2016 actuals are being mapped into the FY 2017 budget at a different level, and also to determine funding sources.

The discussion is encompassing what the process for Volume 10's use during the next legislative session will be, and also to what committee it will be presented. The ad hoc subcommittee on IT, which was chaired by Senator Blasdel, was a select group of legislators with a good command of IT knowledge. However, the committee did not have an impact on the appropriation process as a whole. Volume 10 is intended to better educate legislators in regards to IT expenditures from a big-picture perspective.

Ron expects to have firm answers by September. Volume 10 will reflect FY 2016 actuals, but will include FY 17, 18, and 19 projections. The Legislature has established the budgeting baseline at FY 2017 rates. Cheryl Grey's group is writing a query to extract FY 2016 actuals for insertion into Volume 10. Jerry Murphy with OBPP is writing a query to help process the FY 2017 personal service calculations.

Decision Briefs (Scope)

Kim Moog mentioned that she would like to see this workgroup look at SITSD Decision Briefs if they impact another agency or rates. Ron mentioned that there are no outstanding Decision Briefs that fit that description as of this meeting.

He mentioned that the group could review the template for service change Decision Briefs and have a discussion at the next meeting. An EITFW internal SharePoint site will be created, and draft Decision Briefs will be posted there.

Service Catalogue

Ron asked if there were questions regarding Encompass. James Schneider added that each iteration of the Encompass process will refine the results. Send questions, concerns, and other issues regarding the service catalog to Ron and James. Ron wants to walk through the rates in the catalog during the next EITFW meeting. Kim Moog mentioned that she is concerned with rates that have changed drastically.

Adjournment

Next Meeting

May 26, 2016, 1:00 to 2:00 p.m.

Mitchell Building, Room 53

Member Forum

None.

Public Comment

None.

Adjourn

The meeting adjourned at 2:00 p.m.